

Team 8 – AUVSI

Meeting Minutes

10/5/2015

I. Call to Order

- a. Patrick McGlynn called to order the first of the regular meetings for the AUVSI engineering design group at 5:00 pm on October 5, 2015 in the AME Building, Room 234.

II. Roll Call

- a. Patrick McGlynn conducted a roll call. The following persons were present:
 - i. Kade Aley
 - ii. Patrick McGlynn
 - iii. Jake Denman
 - iv. Daylan Fitzpatrick
 - v. Kikelomo Ijagbemi

III. Old Issues

- a. Prototype fabrication
 - i. Need to delegate design tasks
- b. Needs Assessment
 - i. Need to expand House of Quality
 - ii. Need to clarify Gantt Chart
- c. Firmware Coding
 - i. Status update
 - ii. Discuss procedure
- d. AUVSI Rules
 - i. Go over written comments
 - ii. Plan conference call attendance

IV. New Issues

- a. Project Plans & Product Spec
 - i. Discuss the requirements
 - ii. Delegate tasks

V. Adjournment

- a. Patrick McGlynn adjourned the meeting at _____

Minutes submitted by: Jake Denman

Minutes approved by: Patrick McGlynn